

B. K. Birla College of Arts, Science & Commerce, Kalyan
 (Empowered Autonomous Status)
 Degree College (2023-24)
 Organization Chart

Kalyan Citizens' Education Society
 Governing Council

Shri O. R. Chitlange
 Chairman, Governing Council,
 BKBPS, BKBC and BKBNC, Kalyan.

Shri Subodh Dave
 Vice Chairman, Governing Council,
 BKBPS, BKBC and BKBNC, Kalyan.

Dr. Naresh Chandra
 Director (Education)

Advisory Committee

Dr. Avinash Patil
 Principal

College Development
 Committee (CDC)

Dr. Mahadeo Yadav
 Vice Principal (Arts)

Dr. M. K. Dhaliwal
 Vice Principal (Science)

Dr. B. S. Wadekar
 Vice Principal (Commerce)

Mrs. Esmita Gupta
 Vice Principal (Unit-II)

Mr. Jerry Isaac
 Vice Principal, Jr. College

Dr. Harish Dubey
 Vice Principal (Admin.)

Sqn Ldr Nitu Thapliyal (Retd)
 Manager Admin and Security,

Mr. Anil Daga
 Consultant -
 Store and Purchase

Mr. Kiran Raikar
 Librarian

Role and
 Responsibility:
 Academic
 Administration
 (B.A., M.A., Ph.D.
 and other Courses
 under Faculty of Arts
 to be assisted by
 HODs)

Role and
 Responsibility:
 Academic
 Administration
 (B.Sc., M.Sc., Ph.D.
 and other courses
 under Faculty of
 Science to be assisted
 by HODs)

Role and
 Responsibility:
 Academic
 Administration
 (B.Com., M.Com.,
 Ph.D. and other
 courses under
 Faculty of
 Commerce; to be
 assisted by HODs);
 Community College

Role and
 Responsibility:
 Academic
 Administration
 (Unaided Courses,
 including to be
 assisted by HODs /
 In-charge)
 PG Diploma in Bio-
 Nanotechnology,
 ADMLT

Office
 Superintendent
 General
 Office

Accountant
 Accounts
 Office

Security,
 Maintenance,
 Garden,
 Canteen

Purchase, Stores

Functioning of
 Library
 Automation Wifi
 and Networking
 Maintenance,
 Physical
 Verification UGC
 Network Centre
 Any other work
 assigned by
 Principal

Mrs. Manisha Dond
 Supervisor - I

Mrs. Sunita Palve
 Supervisor - II

NIRF /India
Today/The Week
Rankings; BoS (Arts);
Academic Council;
Governing Body;
Vision; Workload and
Time Table; Activity
Calendar;
Appointments (Arts
Faculty); Faculty
Enrichment Programs
/ Faculty
Development
Program; Students
Council, Students
Welfare; Sports and
Gymkhana; Degree
Distribution Function;
To promote Research,
Collaborations,
Training Programs;
News letter; Internal
Examinations (Arts),
Result Analysis
(Arts)
New Initiatives; *TQM*
(Arts); Industry –
Academia Interface;
Image Building, PR,
Publicity,
Media Relations;
Placement Activity;
Faculty Exchange
within the University,
State, India and
Abroad; Organizing
Seminars / Workshops
/ Conferences /
Symposium; Social
Science Association,
Marathi, English and
Hindi Literary
Association, Center for
Epigraphy; Any other
work assigned by the
Principal

NIRF /India
Today/The Week
Rankings; BoS
(Science); Academic
Council; Vision;
Workload and Time
Table; Activity
Calendar; UGC,
FIST, DBT-Star
College Scheme;
Maintenance and
Campus, Ambience;
Gardening, Waste
Management;
Counselling Cell; To
promote Research,
Collaborations,
Training Programs;
News letter; Internal
Examinations
(Science) Result
Analysis (Science);
New Initiatives; *TQM*
(Science); Industry –
Academia Interface;
Image Building, PR,
Publicity,
Media Relations;
Placement Activity;
Faculty Exchange
within the University,
State, India and
Abroad; Organizing
Seminars / Workshops
/ Conferences /
Symposium; Science
Association, Nature
Club, Innovation Club,
Campus; Any other
work assigned by the
Principal

NIRF /India
Today/The Week
Rankings; BoS
(Commerce);
Academic Council;
Vision; Workload
and Time Table;
Activity Calendar;
Appointments
(Commerce
Faculty); NSS,
DLLE, Alumni
Association
Counselling Cell,
Career Counselling;
Prize Distribution
Function; To
promote Research,
Collaborations,
Training Programs;
News Letter;
Internal
Examinations
(Commerce),
Result Analysis
(Commerce)
New Initiatives; *TQM*
(Commerce); Industry
– Academia Interface;
Image Building, PR,
Publicity,
Media Relations;
Placement Activity;
Organizing Seminars /
Workshops /
Conferences /
Symposium;
Commerce
Association; Any
other work assigned
by the Principal

NIRF /India
Today/The Week
Rankings;
Bos (Unit - II);
Academic Council;
Vision; Workload and
Time Table; Activity
Calendar;
Appointments (Unit
II); DBT-Star College
Scheme; ICT enabled
Service
Birla College
Repository /
Depository; Career
Counselling; Prize
Distribution Function;
To promote Research,
Collaborations,
Training Programs;
News letter; Internal
Examinations (Unit -
II), Result Analysis
(Unit - II)
New Initiatives; *TQM*
(Unit II), Industry –
Academia Interface,
Image Building, PR,
Publicity,
Media Relations;
Placement Activity;
Organizing Seminars /
Workshops /
Conferences /
Symposium; Any
other work assigned
by the Principal